

**Thunder Bay Queens
Board Meeting Minutes
December 18, 2023
6:00 – 8:25 PM
5 Forks Restaurant**

Board of Directors Present: Chantal Keating, Liesa Wynn, Michelle Trevisan, Stacey Hutton, Cory Hrubeniuk, Dave Paddington

Guests: Kaity Howarth

Meeting called to order at 6:00 PM

1. Approve Agenda - Reviewed and accepted as presented.
2. Review/approve minutes from previous meeting – Approved as presented to post on the website.
 - a. CEDC Funding – Approval for \$5,500. Receipts and reporting to be submitted as per contract and budget for eligible expenses.
 - b. Queens Raffle – Board has one book left to sell.
 - c. SSSAA Hockey – Letter has been sent out. No plan for NWOSSA this year but note for future.
 - d. Banquet Confirmed – Contract signed and booked for April 17th, 2023.
 - e. Website Stats - Removed from website front end page for U11 and U13 teams.
 - f. SportsEngine - Issue with Calendar linking with team app.
3. Equipment – No update.
4. Ice
 - a. Tryout Dates – Tentative 3 weekends booked. Chantal will contact Pat at OWHA to check if Thunder Bay is a location for the U16 High Performance Camp.
 - b. Showcase/Exhibition Weekend – Confirmed. Discussions around the U22 team joining the MWJHL. Chantal to confirm with Fort William First Nation ice that they have everything in place on the technical side for the showcase. Cory to confirm if there is available ice for Feb 9-11 weekend. Looking to maybe add an extra team for U15A.
5. Financials – Michelle mentioned that not much activity. Raffle cheque to be issued and once the provincial fees have been confirmed that payment will be issued.
6. TBWHA Update Items – U18A Coach Suspension and Appeal Decision (In Camera Session)
7. Social Media / Sponsors – No update.
 - a. Pierce Florcraft – U18AA did a Thank you video around the holidays. To be posted on Socials. Chantal noted that Westfort Foods covered the dressing room fee.
 - b. Walleye Ad / Digital Sign – Ad will be in the New Year.
 - c. Highlight Reels – Sponsor Package, logos to be sent to Michelle for the New Year.
8. Team issues / Items

- a. U11 – Parade Float (Discussed in camera). D1 Cert Tammy Reynolds to complete and the board will cover the costs for 2 coaches.
 - b. U13 – Coach Suspension. Reminder to be sent out that board is to be notified of all suspensions within 24 hours.
 - c. U15A – Budget review will be done with some adjustments.
 - d. U15AA – Parent concern / meeting (Discussed in camera)
 - e. U18A – Appeal granted / TBWHA Constitution – Bylaws (Discussed in camera)
 - f. U18AA – Exam conflict Winnipeg Tournament. Team recognized for donating their gift exchange to the underground gym.
 - g. U22 – One new player to be added to the roster. Lasagna sales went well.
9. Fundraising
- a. Golf Tournament – Potential date set for July 11 or 18, 2024.
 - b. Refreshment Booth at Races – Table for next meeting to review if feasible for next year, waiting on report from Margaret. Defer no report received yet.
10. Other
- a. Parent/Player Surveys – Chantal will send out the general comments to each team representative.
 - b. Northern Boreal Select Series – Separate Instagram page to be used to build up the event.
 - c. Goalie Situation U15 A/AA next season – Chantal will reach out to Pat at OWHA to discuss options.
 - d. Player Development (monthly) – Kaity updated the sessions went well and suggested to get feedback from coaches to discuss areas needing improvement. Discussed with Megan that goalie sessions should include TBWHA teams.
 - e. Goalie Sessions – Megan would like to do some goalie sessions in January and February. Cory and Chantal will discuss ice time.
 - f. Information Sessions / nutrition / mental health / social media – Stacey has reached out to some contacts and still waiting for response.
 - g. Alumni List / Queens Display Case FWFN – Website to be updated. Listing to be compiled to include any Queens player that played with the organization for one season.
 - h. Coach Applications – Reviewed dates and next steps going forward. To discuss posting date next meeting.
 - i. Provincials Commitment Forms – Forms are due early January and then followed by payment.

Next Meeting Date: January 16, 2024, TBC

Meeting Adjourned at 8:25 PM